

January 11, 2023: January 11, 2023 Minutes - Approved

Body:

**TOWN OF CLIFTON
REGULAR BOARD MEETING
JANUARY 11, 2023
6:30PM CRANBERRY LAKE**

2023 ORGANIZATIONAL MEETING

CALL TO ORDER:

The 2023 Organizational Meeting for the Town of Clifton was called to order at 6:34pm by Supervisor C. Hooven.

· Consent Agenda – The following appointments/adjustments were presented to the Board for approval. A motion to accept the appointments/adjustments that were presented was made by council Member Lanphear with a 2nd by Council Member Russell, Ayes all, motion carried.

- Code Enforcement Officer

§ Nicholas Snyder

- Deputy Highway

§ Jamie Provost

- Regular Town Board meetings will be held at the Cranberry Lake Fire Department on the 2nd Wednesday of each month at 6:30pm until further notice.

- Mileage rate is .65.5 cents per mile or Federal Rate

· The following committee assignments were presented to the Board for approval. A motion to accept the appointments was made by Council Member Russell with a 2nd by Council Member Zuhlsdorf, Ayes all, motion carried.

- Youth Commission – W. Griffin & J. Russell
- Clifton Fine Arena – C. Hooven
- Clifton Community Center – J. Lanphear & M. Zuhlsdorf
- Clifton Highway – W. Griffin & J. Russell
- Newton Falls Water District – W. Griffin & J. Russell
- Newton Falls Wastewater – C. Hooven & J. Russell
- Streetlights – J. Lanphear & M. Zuhlsdorf
- Clifton Town Beach – J. Lanphear & M. Zuhlsdorf
- Clifton Community Center, Star Lake – W. Griffin, J. Lanphear
- Clifton Fine Golf Course – W. Griffin & J. Russell

ADJOURNMENT: A motion to adjourn the Organizational meeting at 6:39pm was made by J. Lanphear and seconded by J. Russell. Ayes all; adjourned.

CALL TO ORDER:

The regular meeting of the Town of Clifton was called to order at 6:39pm by Supervisor C Hooven.

Board Member	Present	Absent		Town Officials	Present	Absent
Supervisor Charles Hooven	X			Town Clerk, Karen Soltau	X	
Councilman Julie Lanphear	X			Deputy Clerk, Cynthia Whitmore		X
Councilman Bill Griffin	X			Bookkeeper, Nancy Russell	X	
Councilman John Russell	X			Highway Superintendent, Kelly Smith	X	
Councilman Mary Zuhlsdorf	X			Code Enforcement Officer, Nick Snyder		X
				Dog Control Officer, Ronda Williams		X

GUESTS:

M. Leroux, M. Zimber, S. Griffin

READING OF THE MINUTES:

The Board, having received a copy of the minutes for review prior to the meeting, voted to read the minutes and approve the minutes as read with corrections, motion to approve, J. Lanphear a second was made by J. Russell. Ayes = 5, Noes = 0, Absent = 0

Motion carried.

PUBLIC COMMENT:

M. Zimmer – Asked for the Boards permission to move the used books from the storage room there are in now, to the community room. The Board sees no problem with this.

CORRESPONDENCE:

- December 2022 Dog Report was discussed. Discussion to do a Dog Census this year, no action taken.
- Justice Audit Letter – Audit Committee was established, W. Griffin and J. Lanphear
- Letter from the Post Office regarding repairs was discussed. Ceiling tiles will be replaced.

OLD BUSINESS:

- Clean up of Properties within the Town – Table until May 2023
- Light replacements for the Community Center – switch over the LED, J. Russell will research

NEW BUSINESS:

- Code of Ethics – A copy was given to all board members, acknowledgement and receipt was signed by all.
- Res #1-2023 Holding Harmless the County of St. Lawrence for Providing Services for 2023, Roll call vote, C. Hooven Aye, J. Lanphear Aye, W. Griffin, Aye, J. Russell Aye, M. Zuhlsdorf Aye, motion carried.
- Adirondack Park Local Government Review Board, motion to enter into agreement was made by J. Russell with a 2nd by J. Lanphear, Ayes all, motion carried.

HIGHWAY:

- Will be paving a portion of Tooley Pond road, from where the gravel starts in Windfall, for approximately ½ mile.

FINANCIAL REPORTS:

- **Supervisor’s report** – The board having examined the report had a motion to approve the report by J. Lanphear and seconded by W. Griffin. Ayes all; motion carried.
- **Town Clerk’s report** – The board examined the Town Clerk’s report. A motion was made by M. Zuhlsdorf, to approve the report and seconded by J. Russell. Ayes all; motion carried.
- **Audit of the bills:** The board audited the bills for payment. A motion to approve payment of the bills as audited was made by J. Lanphear and seconded W. Griffin. Ayes all; carried.

	AMOUNTS
GENERAL	\$59,223.64
HIGHWAY	\$15,689.72
CF ARENA	\$2,780.15
NEWTON FALLS SEWER DISTRICT	\$22,969.43
NEWTON FALLS WATER DISTRICT	\$219.63

ADJOURNMENT: A motion to adjourn at 7:32pm was made by J. Lanphear and seconded by J. Russell. Ayes all; adjourned.

The next Town Board meeting will be a Regular meeting on February 8, 2023 in Cranberry Lake, at 6:30pm.

Respectfully submitted

Karen Soltau

Karen Soltau, Town Clerk